



Missions On The Mountain Leader Info

Dear Church Leaders,

Thank you for choosing Missions on the Mountain at Camp Mundo Vista! We are excited for you to be here as we use fun to learn to make disciples where we live, work, and play.

Payment: For payment or balance info, log into your leader account. If you have questions contact Shelly at: 336-521-9210 or sgandy@caraway.org.

Program: We are intentional to have fun through Growing Faith in Jesus, Developing Relationships, Building Skills, and Serving Others. This camp is for church children's groups of boys and girls who are in 1st-6th grade with adult chaperones. There must be one gender specific chaperone (at least age 18) for every 6 children.

Campers and chaperones will be encouraged to participate and do well in each activity. The level of participation is always the choice of the individual. We want you to be well informed. Please contact us with questions.

To Do: As the church group leader, it is your job to ensure everyone gets the information that they need, forms are filled out online and to make sure you have camper medications when you arrive at camp. Please be sure that each parent receives these items: parent information letter, packing list, and that they have completed the online forms online, and they have listed any medications, vitamins or supplements packaged for you to bring to camp. We will **NOT** be able to administer meds if they are not listed by the legal guardian on the online forms. Leaders can check to see who has or has not completed forms from the roster in your leader account.

Arrival & Departure: Arrive as a group Saturday morning, April 1, 2023 between 9:30-10:30 am. If you need to arrive later, please contact us. Departure: Camp will finish around 2:00 pm-ish on Sunday, April 2, 2023. Please communicate to your student's parents about estimated times of arrival, etc.

Location & Address: Camp Mundo Vista is located in Randolph County, North Carolina about 7 miles west of Asheboro in the community of Sophia. The physical address is 3140 Camp Mundo Vista Trail, Sophia, NC 27350.

Check-in: After driving up the long driveway, a staff member will meet you at the intersection to show you where to park and where to check in. See our interactive map here: <https://campmundovista.com/interactive-map/> When you arrive please wait for a staff member to give you instructions. Bring all camper medications, vitamins, supplements, and chaperone background check form with you to check-in.

Our medical staff will properly store and administer all medications so that the chaperones can focus on engaging with kids and relaxing. To help reduce check in time, all medications should be in original packaging/prescription bottle in a zip bag labeled with the child's full name, age, and church name. Please place medication zip bags in a grocery bag separated by males and females. Group leader will give camper medications to the nurse at check in.



Chaperones: There must be one adult chaperone for every 6 students and they must be gender specific. They must be at least age 18. Choose mature Christian adults who are already active in your children's ministry. These adults need to be healthy enough to be able to walk around the rolling hills of our rocky campus. The chaperones have 4 main roles. 1. To engage with students and set a Christ like example as they care for them throughout the day. 2. Help transitions flow smoothly (such as helping campers wake up on time, attend all functions on time, finding their recreation area, and going to sleep on time, etc.). 3. Lead the campers in a morning quiet time devotion (we will provide an optional guide), and help debrief the day with you, the group leader by participating in a church group devotion/discussion each evening. 4. Help campers take care of their money (if bringing cash) water bottle, coats, and other belongings. Many chaperones bring a small backpack to carry money, and other necessities. Remember that chaperones will have to fill out health history forms and waivers online also. Group leaders should train chaperones in child protection and your churches child care and tripping policies.

Chaperone Back Ground Checks: All adults must have a background check **completed by your church**. Please see the included background check letter and be sure you communicate this with each adult that will attend. The group leader will bring the completed background check form to check in signed by an authorized church leader. If your church cannot conduct a background check quickly enough, we can help.

Chaperone Cell Phones: Students may not have electronics. Chaperones may have cell phones as long as they do not distract from the program. Their cell phones are to be silenced or muted. The church group leaders should make the decision if a child is to be allowed to call home or not. In many cases, calling home increases their anxiety. If a chaperone needs to use their phone they need to ensure that they are not being a distraction and that they move to an area away from where campers are enjoying their experience. If a parent needs to be contacted for an emergent or urgent reason, please communicate this with the camp leadership so that we may assist as needed.

Sleeping Arrangements: Our cabins have twin-sized bunk beds with heat/air conditioning. Most cabins will hold about 12-16 people. We will work with you to have your group in cabins near each other. Each person will need to bring their own bedding. Cabin assignments will be given to you at check in.

Special Food Needs: If there is anyone in your group that has special diet requests or allergies to food, please make sure parents list this when they fill out forms online. We will work with you to provide that person with the assistance they need with special food needs such as food allergies or special medical related diets. Food is not allowed in the cabins unless it is a medical need.

Safety & First Aid: Our staff are trained thoroughly to do their jobs well. Most staff are trained in First Aid and CPR. There are basic first aid kits in most buildings. Our trained staff will be responsible for camper medication administration and will be available to assist during injuries or emergencies. We ask that you not give your campers medication. We provide at no cost most common over the counter medications and the Nurse or an administrator will follow our medical protocol and the parent's wishes about administering medications to campers. If a camper parent needs to be contacted, we will make sure to communicate this to the church leader.

Questions: We will communicate any changes to you. If you need anything, please ask. We are praying for God to use this program, our staff, and your chaperones to create a fun Kingdom focused camp as we learn the importance of sharing our faith where we live, work, and play.



See the background check form below.

Together is Better,

Mark Moore
Caraway Conference Center & Camps
Children’s Program Director
mmoore@caraway.org
336.521.9207

Adult Background Check Policy

Please read the following background policy information below, issued by John M. Butler, Executive Leader of Business Services for the Baptist State Convention of North Carolina.

To: Churches providing volunteers for events for children, youth or developmentally challenged adults
From: Baptist State Convention of North Carolina (BSCNC)
Date: All 2022 camps and conferences

Background checks on all adults – anyone under age 18 cannot be a volunteer from a church or chaperoning a group - who will be chaperoning, participating in group activities or accompanying children, youth or developmentally challenged adults from your church to BSCNC events are a necessary part of protecting them and your church. The Baptist State Convention believes that you, as a church, need to know that you are doing everything you can to protect the children, youth and developmentally challenged adults of your church and the assets of your church. It is our hope that you have already put in place a policy that requires background checks for anyone working with children from cradle roll up to those who have reached age 18 and developmentally challenged adults.

The Baptist State Convention must have a form from your church on adults who are attending or working at such events. We have formatted a sheet on which you can list people who have had background checks and are cleared to work or chaperone. It will be the responsibility of your church to get the background checks completed on all adults going with your group at least one week prior to departure. Any adult from your church working or chaperoning children, youth or developmentally challenged adults whose name is missing from this sheet will not be allowed to stay on the premises where the event is held or to work with the event in any capacity. This must be done for the protection of all attendees, your church and the BSCNC!! Your church can choose any background company that you like. The BSCNC realizes that if you have not done background checks in the past, you may need to get in touch with a reputable company. At the BSCNC, we have used FirstPoint Resources in Greensboro, N.C.

Scott Hall, manager of FirstPoint Resources, is a Baptist and he attended North Carolina Baptist Assembly as a youth. Scott has told the BSCNC that he will give churches a special rate of **\$10 per person** for a criminal background check and a sexual misconduct check. That is a real bargain!! FirstPoint does charge a **one-time \$25 set up fee** and FirstPoint requires an **on-site inspection** to be sure that the information you receive is safe-guarded both for the potential volunteers and for your church’s security. FirstPoint will arrange with your church for the on-site inspection. Questions should be directed to Scott Hall – not the Baptist State Convention.

Scott has asked the BSCNC to emphasize that FirstPoint needs time to set up your account and complete the background screening reports. You cannot call them on Wednesday or Thursday to set up a new account before volunteers are leaving on Sunday or Monday to go to camp or a Deep Impact event and expect to have the reports back. Please contact them to set up your new account a minimum of 30 days before your volunteers leave for camp. Then, FirstPoint should be able to process the background checks within a six to ten day time frame.

For those who routinely drive to such events, you may want to also include a driving record – that would be an additional expense. If you would like to use FirstPoint, you must call Scott Hall directly at (800) 288-7408 ext. 3037 or email at shall@firstpointresources.com to set up an account for your church. Please identify yourself as a church that received the letter from the BSCNC regarding adults helping at events for children, youth or developmentally challenged adults. For your convenience, I am attaching a FirstPoint form (use this form only for FirstPoint Resources) that every candidate will have to complete VERY LEGIBLY. If it is not highly readable (all numbers and letters must be clear and readable because FirstPoint does not know your name, address, etc.) when faxed to FirstPoint, your staff will be called to clarify information or you will have to ask the



adult to resubmit the form to you. You will need to maintain a file with copies of all forms and a copy of the report on each person cleared in the background check. This will be valuable information in a court of law should your church ever be sued for the actions of any adult working with children, youth or developmentally challenged adults.

Thank you for your cooperation. Again, I remind you that you can choose any company you wish to do the background checks; however, the names of all adults attending these events must appear on the form to be presented to Registration when your group arrives at the site of the event. **Otherwise, the adults who accompany your church group will not be allowed to remain on campus!**



Form to be taken to Camp Mundo Vista and given at check in

The following people from _____ located at

 (Street Address) (City and State)

have been cleared by background checks -performed by a professional company - to accompany, chaperone, work with children, youth, or developmentally challenged adults at _____ during the week of _____.

Any person who is found to have criminal convictions related to sexual offenses shall in no case be permitted to serve in any capacity at BSCNC events.

| <u>Name of Adult</u> | <u>Indicate what person is doing such as chaperoning, driving, working with Bible studies, working with activities, etc.</u> |
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Use more than one sheet if necessary.

Certified by signature of pastor of the church, chairman of deacons, head of personnel committee or other church staff or member.

Position in church: _____

Printed name: _____

Signature; _____ Date: _____